

# PAWLETT PARISH COUNCIL

[www.pawlettparish.org](http://www.pawlettparish.org)

The minutes of the meeting of Pawlett Parish Council held at the Village Hall, Old Main Road, Pawlett on Monday, 26th March 2018 at 7.00 pm

(in the format to be presented for approval at the next meeting)

Present:

Parish Councillors:

R Winter (Chair), M Neale (Vice-chair), A Baker, C Clark, H Smith and A Warner (after item 4)

Clerk, C Morrison-Jones, together with 3 members of the public

## Public speaking:

- J Thorne (Pawlett Pavilion) thanked the PC for the installation of the outdoor gym equipment at the Pavilion. The PC and the installation company have brilliant to work with PC and thank you from the Pavilion. A few questions have arisen:
  - i) improvement to locking gate...could a spring to keep it shut be fitted?
  - ii) Any ongoing maintenance plans for the equipment by the PC? – *councillors confirmed that the gym equipment would be checked at the same time as the regular playground inspections and included in the annual safety inspections commissioned by the PC. Maintenance guidelines had been issued to the PC by the equipment provider*
  - iii) Lease agreement needs to be changed re the new fencing to be added to be the Pavilions responsibility – *councillors noted that this had already been agreed in principle by the Pavilion prior to the installation but the changes needed to be added to the lease agreement. PC to liaise with the Pavilion*
  - iv) Advertising-can Pavilion promote the gym it in their advertising? *Councillors agreed that equipment is there to be used and any broadcast of this fact is to be welcomed*
- Support was given from the floor for the grant application by Mendip Transport
- When buses come in from A38 onto Old Manor Rd (by the garage) they miss pedestrians waiting for the bus due to the parked vehicles obstructing the driver's view. *Councillors suggested that the clerk write to the bus company to remind them that there are often people waiting, but the PC has no powers to restrict the cars from parking on the road.*
- Rumours have been circulating of work going on at the back of Manor Park, clearing the land in preparation for new houses. PC needs to keep an eye on situation

Minutes of the Pawlett Parish council meeting held on 26<sup>th</sup> March 2018

Chairman: .....

Date:

**1. Welcome by the Chairman.**

**2. To receive any apologies for absence and disclosures of interest.**

Apologies received from Cllr W Barnard

**3. Minutes of the Pawlett Parish Council Meeting held on 19<sup>th</sup> February 2018 to be presented and signed.**

The previously circulated minutes were approved by councillors to be true and correct record of the meeting and were signed by the chairman

**4. Co-option of a new Member to the Parish Council**

Malcolm Seabourne had previously retired from the PC due to ill health.

The Monitoring Officer at SDC was informed and notices were posted of a casual vacancy. SDC have confirmed that they have not received a call for election, therefore the PC is free to co-opt

Andrew Warner had expressed an interest to join. Councillors resolved to co-opt AW and he signed the acceptance of office form before taking his place on the parish council

**5. Matters Arising:**

**a) Outdoor Gym**

MN reported that the sign was now in place at the entrance to the equipment area. The PC is now awaiting the SDC inspection to release the RLT2 funds.

Hopefully the equipment will be used more now that the weather is improving

Councillors agreed on Friday 20<sup>th</sup> April at 7pm for the opening event for the equipment. RW offered to contact the local paper to see if they will attend and talk to Pavilion regarding refreshments. Posters advertising the event to go on noticeboards, website and Pawlett life facebook page

Councillors asked when the gate off Gaunts Road into the car park would start to be left open to allow for easier access to the gym? J Thorne conformed that will now be left open more and the surface tidied up by the Pavilion

Maintenance schedule has been advised by the installation co. will be inspected with annual playground inspections

**b) Somerset County Council's Library Services Consultation**

It was confirmed that the mobile library that visits Pawlett is not affected. Councillors agreed that its response to the consultation should state that it would be sad to see any closure of libraries in any location but councillors do understand that trends change and savings have to be made. The social aspect of having a library to visit will be lost

**c) Old Main Road surface / potholes**

The clerk reported no response as yet from Highways

RW reported that the big rectangular pot hole outside 10, Old Main Road left by Wessex water has now been filled in, however the drain not been touched

MN reported that the potholes in Old Main Road where it joins Gaunts Road are increasing in size after the recent bad weather

**d) Chapel Road repairs**

The PC has received notice that Chapel Road is to be closed for repairs for 5 days from 23<sup>rd</sup> April

**e) Any other matters arising not covered by agenda items below.**

None

**6. County and District Councillor Reports**

None received

Minutes of the Pawlett Parish council meeting held on 26<sup>th</sup> March 2018

Chairman: .....

Date:

## 7. Planning Matters

### a) Applications:

**Consider Planning Application 41/18/00002**

**Sedgemoor Crematorium, Red Lane, Stretcholt TA6 4SR**

**Formation of 21 overflow car parking spaces.**

Councillors resolved to support the application as the need of additional parking has been demonstrated because cars are having to park along Red Lane for well attended services

### b) Any other planning related matters notified to Clerk in advance of the meeting.

None

## 8. Roads and Footpaths.

**Any matters relating to roads and footpaths in the Parish**

None, other than those covered in item number 5 c)

## 9. Playground.

### a) Playground inspection

The clerk reported that the annual inspections of both playgrounds have been booked with The Playground Inspection Company for May

### b) Any other matters relating to the playgrounds

Someone drove through the fencing by the playground at the Pavilion – it has since been repaired by the Pavilion.

Simon Jefferies has agreed to take on the general maintenance for the PC, at a rate of £15 per hour for labour, plus materials. Gate spring at the Pavilion is on his list

## 10. To Receive Reports from Members of Meetings attended as representatives of the Parish Council

MN reported that he attended the Joint Sedgemoor Parishes cluster on 6<sup>th</sup> March.

4 issues were raised:

- highways-amount of lorry usage along A38/A39 for Hinkley C construction. 500 lorries a day through the village of Stockland Bristol
- potholes – no spare money for repairs at present time
- Somerset Waste Partnership are trialling taking different types of plastics with the anticipation next year for door step collection. Black bins will go to 3 weekly collection SWP to replace their vehicle stock
- air quality monitoring - monitoring pollution caused by increased traffic due to Hinkley C construction

MN also reported on the SID (Speed Indicator Device) meeting that he attended on 14<sup>th</sup> March

- SIDs are purely advisory-they cannot generate a fine or any punitive action
- can collect speed data
- programme for free SIDs via SCC Highways ends this month.

Options will then be:

a) PCs to buy their own. £2500 each to buy – training required (£300-400 per person, 50% paid by county). Advice is that their impact is reduced if left in one place for more than 2 weeks. A letter has been sent on behalf of all PCs in Somerset to see if bulk buying equipment will bring a reduction in price.

b) PCs may be able to 'hire' the units from SCC. Potential cost of £100 per unit per week has been suggested but not confirmed

MN to attend the follow up meeting and report back on further developments

Minutes of the Pawlett Parish council meeting held on 26<sup>th</sup> March 2018

Chairman: .....

Date:

**11. Annual Parish Meeting**

18<sup>th</sup> May. 7pm at Pavilion

Format was agreed to be the same as last year and invite clubs/ societies in Pawlett to present a report and host an information stall. Stalls and refreshments available for ½ an hour before meeting commences

*1 member of public left at this point*

**12. Confirm dates for Parish Council meetings for next municipal year**

Monday 21st May 2018 (Annual Parish Council Meeting)

Monday 18th June 2018

Monday 16th July 2018

Monday 17th September 2018

Monday 15th October 2018

Monday 19th November 2018

Monday 17th December 2018

Monday 21st January 2019

Monday 18th February 2019

Monday 18th March 2019

Monday 15th April 2019

Clerk to book hall and was requested by councillors to send the dates to Cllrs Mark Healey and John Woodman requesting that they attend at least every 3 months

**13. Financial Matters.****a) Consider grant to Mendip Community Transport**

The clerk had previously been requested to obtain usage figures for Pawlett residents. Mendip Community Transport had informed the PC that the TA6 area has 187 registered users. 65 use it to get to the Shepton Mallet treatment centre.

Councillors agreed that a grant of £50, the same as in previous years, would be a suitable amount to forward onto MCT

*2 members of public left the meeting at this point*

**b) Approve payment of creditors**

Clerks Salary	March 2018	£384.40
HMRC	PAYE	£2.20
Clerk	expenses & reimbursements	£48.60
Green energy	electricity on the Green	£5.63
Mendip Community transport	grant	£50.00

**c) Receipts received**

January 2018	annual Western Power easement payment	£4.13
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**d) Consider Statement of Internal Control for year ended 31st March 2018**

The clerk had previously circulated the statement of internal control which was approved by councillors and signed by the chairman and the clerk

**e) Consider Risk Management Report for year ended 31st March 2018**

The clerk had previously circulated the risk management report for year ending march 2018. Councillors approved the report and it was signed by the chairman and the clerk

**f) Consider Asset Register as at March 2018**

The clerk had previously circulated the asset list. It was noted that an additional set of Christmas tree lights (purchased December 2017) needed to be added and it to be noted that the Projector and screen are now held by MN & RW

Councillors then agreed the asset list and it was signed by the chairman and the clerk.

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Date:

AW asked who owns the bench on Gaunts Road, just past the Pavilion? Councillors didn't know but HS offered to investigate

**g) Consider appointment of Internal Auditor**

Councillors agreed to appoint the same internal auditor appointed by the council for 2016/17, Mrs K Smith

**h) Any other financial matters notified to the Clerk in advance of the Meeting.**

None

**14. Circulated correspondence**

- 1) Somerset County Council
  - i) Highways - Chapel Road closure, advance warning
  - ii) True grit shown in response to recent bad weather
- 2) Sedgemoor DC
  - Royal wedding street parties
- 3) Somerset Waste Partnership
  - March Briefing
- 4) Somerset Prepared
  - spring 2018 newsletter
- 5) Parishioner's correspondence regarding grit bins
- 6) Somerset Age UK
  - Mature Movers classes come to Pawlett
- 7) Clerks and Councils Direct
  - March 2018 issue
- 8) Avon & Somerset Police and Crime Commissioner
  - February 2018 newsletter
- 9) Royal British Legion
  - Great Pilgrimage 90

**15. Topics for Future Meetings.**

- i) Consider parishioners request for an additional grit bin at the Old Main Road/Pound Road junction

**16. Date and time of the next meeting**

16<sup>th</sup> April 2018 at 7.00 pm in the Village Hall, Old Main Road, Pawlett.

There being no further business, the meeting was closed at 8.15 pm